



KAZI NAZRUL UNIVERSITY
Office of the Controller of Examinations
Asansol - 713340
West Bengal, India

Ref No: KNU/CE/GD/2023/200

Date: 21-11-2023

To
The Principals / Vice-Principal / Teachers-in-Charge,
of all Colleges affiliated under Kazi Nazrul University
Asansol,

Madam/ Sir,

Considering requests from different colleges, You are requested to communicate with the 5th semester **not enrolled students** who are willing to appear for 5th examination-23 and also you are requested to collect the Academic Cum Examinations Enrolment fees [**As per notice Ref No: KNU/CE/GD/2023/157 Dated: 14-09-2023**]

Please share student list (**including the students who were unable to complete their enrollment due to technical issue and willing to appear first time for 5th Sem Examination**) with course details (including previous semesters if enrollment not completed) in the following format [in excel only] by (28th Nov--2023) 3:00 p.m to coe.office3@knu.ac and dce@knu.ac.in with a email subject : **College_code_Special enrolment_5th Sem-Examination -23**

Fees may be deposited by draft / cheque in favour of Kazi Nazrul University, Asansol

Sl no	Sem	College code	Registration no	Course Name 1	Course Code1	Course Name 2	Course Code2	Course Name 3	Course Code3	Course Name 4	Course Code4
1	5th	101	****								

The University will make an arrangement for accommodating them in the best interest of the students.

Sd/-
Dy. Controller of Examinations
Kazi Nazrul University

CC:

1. All concerned principals of affiliated Colleges and head of Depts of KNU for necessary action
2. All concerned Officers for necessary action
3. All PG Heads/Coordinators
4. Guard File