



KAZI NAZRUL UNIVERSITY

Nazrul Road, Kalla Bypass More, P.O. –Kalla (C.H.)
P.S.- Asansol (North), Dist-PaschimBardhaman, Pin – 713340
E-mail-ic@knu.ac.in / icknuasnl@gmail.com, website: - www.knu.ac.in

Ref.No: KNU/IC/305/24/20

Date: 12/12/2020

To

All Principals/Vice Principals/Teachers-in-Charge
All affiliated colleges under Kazi Nazrul University

Madam/Sir

I am directed to inform you that students' University related problems are to be addressed first at the College Helpdesk.

However if any issue cannot be resolved by the Helpdesk, you are requested to forward the details of the specific issue to the following mail id (office.ic@knu.ac.in).

I would request you to issue a notice for students informing about the College Helpdesk and the same, along with the names of the Helpdesk team members, must be available in the college website.

This arrangement is made for providing hassle-free and fast service to the students.

Thanking you,

With regards

Inspector of Colleges
Kazi Nazrul University, Asansol